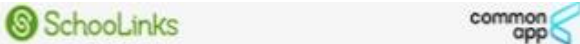# PLEASE LINK YOUR COMMON APP AND SCHOOLINKS ACCOUNTS FIRST!!!!

Katy ISD requires students to use SchooLinks to request counselor and teacher recommendations for college applications.

You MUST link your Common App account to your SchooLinks account.

See instructions below and/or watch the video from the QR code.

SchooLinks   **common app**

ONE TIME SETUP

1. Click "Connect" on your College Applications dashboard
2. Login or create a new account
3. Check the box to share data back to SchooLinks
4. Add your first college to "My Colleges"
5. Add your high school & complete FERPA
6. Continue building your "My Colleges" list

⚡ SchooLinks automatically requests materials from counselors (reports, evaluations, fee waivers, etc) ⚡

7. Request teacher evaluations for each application
8. Complete your college applications
9. Track completion of application materials
   statuses are automatically synced to SchooLinks!
10. Track materials submitted outside Common App like test scores
11. Add your college application results
12. Record your college enrollment decision

⚡ SchooLinks automatically requests your final report and transcript to send to your chosen college ⚡

Video Instructions